



**Domino Amjet, inc.**  
1290 Lakeside Drive  
Gurnee, IL 60031  
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March 17<sup>th</sup>, 2020

Dear Domino Customer

The COVID-19 virus is impacting us all at this time. At Domino Digital Printing North America, we are implementing policies and procedures to work with the dynamic situation associated with this pandemic. The health and safety of our employees, customers, and visitors continues to be a priority for our leadership team.

We are reviewing local, state and federal government mandates and suggestions as it pertains to travel, domestic/international business practices and social/networking events daily. This is a very fluid situation and we expect it to continue to evolve in the coming days and weeks. We fully recognize this will affect our interaction with you in various ways.

We have organized ourselves to maintain our operations at the highest possible level of effectiveness following the local governmental indications, for the health and safety of our employees and the community.

- Our leadership team is monitoring the situation daily, and steering prompt and effective responses.
- We have activated remote teleworking for all the supporting functions not required to be physically present in the office.
- We do not currently see any risk to the continuity of supply and will continue to monitor the situation and ensure minimum possible impact on material delivery.

Effective immediately, our employee travel policy has been temporarily amended to only permit essential business travel. Any scheduled maintenance, service, and/or installation is considered essential travel and we will honor your request to the best of our ability.

The situation is unexpected, serious, and needs to be managed in accordance with governmental restrictions. We are working to minimize the potential impact on our customers' business by taking any possible action to reconcile all the different aspects of this complicated and ever evolving challenge.

A handwritten signature in black ink, appearing to read "D. Ellen", with a horizontal line underneath.

David Ellen  
Global Divisional Director, Digital Printing